COLONIAL PARKING, Inc.

Validation Order Request Form
Please allow 2-3 business days for processing
Account Number and Location are required
for processing

*I would like:

TICKETS
(Sold Individually)

STICKERS
(Sold in Books of 48)

Date*: [   ]   **Validations**
Account Number*: [   ]

Contact Person*: [   ]

Company/Event*: [   ]

Address*: [   ]

City*: [   ]   State*: [   ]   Zip*: [   ]

Email: [   ]   Phone #*: [   ]

Payment Type:

[   ]   [   ]

Credit card type (Visa, MC, Amex)   Name (as it appears on card)

[   ]   [   ]   [   ]

Card Number   Expiration Date   CVV code

Validation Order Information: Location Number**: [   ]

Validation Quantity*:   Validation Value*: (1-hr/2-hr/All Day)

[   ]   [   ]

[   ]   [   ]

[   ]   [   ]

Delivery Method: (Orders without delivery method are sent by Fed Ex 2-Day Delivery and charged in the amount of $9.90)

   Pick-up at Colonial Corporate Office (1050 Thomas Jefferson St., NW Suite 100 Washington, DC 20007)

   I am ordering chaser tickets; these are picked up at the location.

   Fed-Ex Priority Overnight (Next business day by 10:30 a.m.) - $14.90
   Fed-Ex 2-Day (2 business days by 10:30 a.m.) – $11.90
   Fed-Ex Ground (5 – 7 business days, by end of day) - $9.90

   Please use my Fed-Ex account number to ship my order. [   ]

Order Authorized By*: [   ]   [   ]

   *Print Name & Title   *Signature and Date

Please send order form to ppvalidations@ecolonial.com or   Fax 202-295-8111

*Please Note: Processing Fee in the amount of $4.99 will be charged on each order.
*Payment for this order is due at the time of order processing.
*Validation stickers will not be released prior to receipt of payment.

(Version 10-2018)

Validations Frequently Asked Questions

Q- What is a Validation?
A- A validation is a prepaid voucher for daily parking. Validations come in three types- Stickers and Tickets and Electronic Validations (eVal). Validation type is determined by the individual location. (i.e. some locations only use stickers, some only use tickets or electronic method)

Q- What is the time limit for Validation Tickets or Stickers?
A-Validations are available in various time limits related to the Daily Price at a specific facility. Examples-1-hour, 2-hour, All Day, Evening or Weekend
If you are unsure of your validation type and/or time values, please contact us at ppvalidations@ecolonial.com.

Q- Can I use the validations at any Colonial Parking garage?
A- Validations are location specific and can only be used at the location indicated on the validation sticker or ticket.

Q- How do I determine the value of the validation?
A- Each validation has the value printed on the front of the validation sticker or ticket.

Q- How do I place a validation order?
A- A validation order may be placed by completing the validation order request form. Visit our website at www.ecolonial.com; go to the 'Parkers' tab and then to the 'Documents' tab. Scroll down to 'Order Form for Validation Stickers' and click on the link. Forms can be downloaded and printed directly from our website.

Q- How do I find the location number?
A- There are several ways to identify the location number:
- The number is posted at the entrance of each garage.
- If you have a monthly parking account at the location; the first 3 digits of your 7-digit account number is the location number.
- Use our parking locator at the top of our home page at www.ecolonial.com to search by the location address.

Q- How much do they cost?
A-Validation prices are based on the daily parking rates posted at the location.

Q- How do I pay for my validation order?
A- Payment for orders are due at the time of processing. There is an option on your order form to provide payment information at the time of ordering. If payment is not received in advance, we will send an invoice; when payment on that invoice is received, your order will be processed, and validations will be set up for delivery.

Q- How long does it take to receive my order after submitting my request?
A- After receipt of payment for the order, please allow 2 – 3 business days for processing. Delivery may vary based on the requested method of delivery.

Q- Do the validations expire?
A- Validation stickers do not expire. Validation tickets may expire after printing based on the type of validation time frame requested. Please contact us at ppvalidations@ecolonial.com.

Q- Are Validations refundable?
A- Unfortunately Validations are non-refundable